



CABINET

25 September 2013

Subject Heading:	Draft Annual Report 2012/13
Cabinet Member:	Councillor Michael White
CMT Lead:	Cynthia Griffin
Report Author and contact details:	Claire Thompson, Corporate Policy & Community Manager, claire.thompson@havering.gov.uk 01708 431003
Policy context:	The Annual Report provides information on the Council's progress towards achieving the Living Ambition goals in 2012/13 as set out in the Corporate Plan 2011/14 and 'Plan on a Page' 2013/14.
Financial summary:	The Annual Report outlines the activities that have taken place in 2012/13 in the context of the 2012/13 budget.
Is this a Key Decision?	No
Is this a Strategic Decision?	No
When should this matter be reviewed?	Annually
Reviewing OSC:	Value

The subject matter of this report deals with the following Council Objectives

Ensuring a clean, safe and green borough	[X]
Championing education and learning for all	[X]
Providing economic, social and cultural activity in thriving towns and villages	[X]
Valuing and enhancing the lives of our residents	[X]
Delivering high customer satisfaction and a stable council tax	[X]

SUMMARY

To receive the Annual Report 2012/13 and recommend its publication.

RECOMMENDATIONS

Members are asked to approve the Annual Report 2012/13 for publication on the Council's website, under the Living Ambition page.

REPORT DETAIL

The draft Annual Report 2012/13 is attached as **Appendix 1**.

The purpose of the Annual Report 2012/13 is to provide information to the public, partners and staff on the Council's performance and progress towards achieving the Living Ambition goals and objectives, as set out in the Corporate Plan 2011/14 and 'Plan on a Page' 2013/14. It is also an opportunity to promote the Council's key projects and achievements in 2012/13.

The Annual Report has a chapter on each corporate goal, a section on 'Our Finances' and a list of performance indicators at the end.

The chapters on the corporate goals include case studies on a particular project/achievement, followed by a list of key achievements in that area. Where a performance indicator is relevant, it has also been included in this section (as well as listed at the end of the document).

The information in the 'Our Finances' section has been taken from the Statement of Accounts, due to be audited in September. Any amendments to the finance pages will be made following this audit, before the Annual Report is made publically available on the website.

The performance indicators listed in the Annual Report are the same indicators that appear in the refreshed Plan on a Page 2013/14. The 2012/13 target and outturn have been included (where available) but no RAG rating has been provided.

The Annual Report 2012/13 has a similar design to last year's Annual Report. This is to ensure that the document is easily identifiable and also because last year's

report was well received. However, there is a new front cover and new pictures have been used throughout the document.

It is proposed that the Annual Report 2012/13 is kept as an electronic resource only to keep costs to a minimum and copies will only be printed upon request. This was also the approach taken last year.

REASONS AND OPTIONS

Reasons for the decision: To give Cabinet Members the opportunity to receive and review the draft Annual Report 2012/13 and to approve its publication on the Council's website.

The report also provides assurance that the Council is delivering the Corporate Plan, and reaffirms the Council's goals and objectives.

Other options considered: N/A

IMPLICATIONS AND RISKS

Financial implications and risks:

There are no financial implications arising from this report.

Whilst the Annual Report 2012/13 provides brief information on the Council's Statement of Accounts for 2012/13, this information is scheduled to be available separately on the Council's website in late September.

Legal implications and risks:

Whilst the Annual Report is not a statutory requirement, it is considered best practice to make performance information available to the public and to illustrate how the Council's money is spent. There are no apparent legal risks or implications.

Human Resources implications and risks:

There are no specific Human Resources implications.

Equalities implications and risks:

There are no specific equalities or social inclusion risks associated with this report.

Where relevant, the individual projects within the Corporate Plan have been assessed for equality implications separately, to ensure the Council maintains its statutory obligations under the Equality Act 2010.

Many of the achievements listed in the Annual Report illustrate how the Council targets services at vulnerable residents who are most in need of support, ensuring that the Council is actively working to reduce inequality in Havering.

The Annual Report will be produced in alternative format on request.

BACKGROUND PAPERS

The Corporate Plan 2011/14 and 'Plan on a Page' 2013/14 are available on the Living Ambition page on the Havering Council website at: <http://www.havering.gov.uk/Pages/Campaigns/living-ambition-our-20-year-vision.aspx>